



Submission Form for Programme¹/Budget Revision

Part A: Programme Summary <i>(To be completed by the Participating UN Organization)</i>					
Date of Submission:	01/01/2024				
From the Participating UN Organization:	United Nations Development Programme				
Contact:	Jason LaCorbiniere				
Programme Number:	You can find country programme number here 00140487				
Programme country:	Barbados				
Programme Title:	Inception phase				
Total Approved Programme Budget:	US\$ 70,000				
Amount and percentage of indirect costs requested (7% of direct costs):	US\$ 4,579 (7%)				
[Steering Committee] Approval Date:	10 October, 2023				
Programme Duration:	One year	Starting Date:	5 December, 2023	Completion Date:	3 November 2024

1. Type of Programme/Budget Revision Requested

- ☐ Variation of budget lines (more than 25% of the total programme budget)
☒ Extension of programme duration. **New completion date: 31 March, 2025**

¹ The term "programme" is used for projects, programmes and joint programmes.

2. Programme Expenditure to date: as of December 31,2024

- ☐ Total Commitments US\$ 0.00
- ☐ Total Disbursements US\$ 55,393.29

3. Reason revision is being requested.

The draft situational analysis was completed by October 2024, however, challenges with government counterpart availability during the last quarter of the year have prevented the final validation of the document. These challenges were due to a number of conflicting, high-level events occurring during the final three months of the year which pulled the attention of national stakeholders. The extension is therefore being requested to allow the additional time for the report to be validated by stakeholders and also to utilise the space to discuss Barbados’ commitments for the GDS in April 2025.

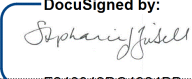
3.1 Please also indicate briefly how activities will be readjusted according to the new deadline.

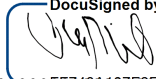
It is anticipated that during the first quarter of 2025, the validation exercise can be completed as stakeholders have tentatively indicated their availability for January. As such, the following will be undertaken:

- High-level stakeholder validation of the situational analysis
- Completion of the analysis document to incorporate stakeholder feedback
- Final submission of the situational analysis to the UNPRPD

4. Documents Attached:

- ☐ Revised Budget *(for change in programme budget)*
- ☒ Revised Workplan of Inception Phase

Part B: Signature			
(To be completed by the Participating UN Organization)			
On behalf of Participating UN or Non-UN Organization:	Signature	Date	Name/Title
UNDP	DocuSigned by:  F240043DC4924BB...	10-Mar-2025	Stephanie Ziebell Deputy Resident Representative

Part C: Administrative Review² <i>(To be completed by the [Fund/JP] Secretariat)</i>	
5. [UNPRPD] Technical Secretariat Comments:	
6. [UNPRPD] Technical Secretariat Recommendation: NCE request is approved	
7. Manager of the Technical Secretariat	
DocuSigned by:  FF748A187P2E48E... Signature	13-Mar-2025 Date

Part D: Approval (as relevant)	
7. Decision of the Management Committee	
☐ Approve ☐ Approve with modification/condition ☐ Defer	
Comments (if any):	
.....	
Chair of the Management Committee	
.....	
Signature	Date

² According to SOF 2020-2025 TS will approve NCE below 9 months.

